

# **HISTORIC DISTRICT COMMISSION**

## **Meeting Minutes**

**June 09, 2008**

### **CALL TO ORDER:**

Kathleen Eriksen called the meeting to order at 4:02 p.m.

### **ROLL CALL:**

<b>Members Present:</b>	Glen Harris	Heather Lane-Fowler
	Jan Hatch	Doug Sofia
	Kathleen Eriksen	Laurie Sullivan
	Kurt Thornton	Susan Baldwin (City Commission Liaison)

**Staff Present:** Glenn Perian, Senior Planner, Planning & Community Development  
Kim Tuck, Chief Building Official, Inspections  
Leona Parrish, Administrative Assistant, Planning

### **ADDITIONS / DELETIONS TO AGENDA:**

- 162 Oaklawn Avenue (Chain-link fence across front, tie in with adjacent neighbors.)

### **APPROVAL OF PREVIOUS MINUTES:**

Motion was made by Mr. Kurt Thornton to approve the minutes from May 12, 2008 meeting;  
Seconded by Ms. Jan Hatch, all in favor minutes approved as presented.

### **CORRESPONDENCE:** None

### **OLD BUSINESS:** None

### **NEW BUSINESS:**

#### **87 Walter Avenue**

Mr. Perian read the report regarding the rehabilitation of this structure by Habitat for Humanity.  
Stating they will be doing a total renovation interior and exterior. (Handed out additional photos)

Mr. Dirk VanStralen, Director of Construction, Habitat for Humanity, was present to speak. Stated they take great pride in their work and renovations done throughout the city. Said they are currently looking for donations to use for materials. Noted that the original cedar shakes are hard to maintain and want to use vinyl shakes, to make it maintenance free.

Commissioner Susan Baldwin, City Commission Liaison noted that she was President of Habitat for Humanity Board.

Mr. Doug Sofia asked if the carriage house was gone. Mr. VanStralen stated, yes it was structurally bad and dangerous. He stated the windows that would be replaced were salvaged from a nursing home and were wood clad and the roof shingles would be cedar shake looking in appearance.

Ms. Laurie Sullivan said this house looks pretty bad and asked what makes this house salvageable.

Mr. Doug Sofia stated it is a classical home and he remembers that at one time the most attractive home in the neighborhood.

Mr. VanStralen stated that the interior is gutted and will be redone with the same floor plan as the original. Stated they are able to rehab this property because it was donated to them and would be built by volunteers and material also donated. It would then be a good home when completed for a family of eight and when completed can be put back on the City's tax roll.

**MOTION: MADE BY DOUG SOFIA TO APPROVE THE COMPLETE EXTERIOR RENOVATIONS THAT INCLUDE SIDING, ROOF AND WINDOWS, FOR PROPERTY LOCATED AT 87 WALTER AVENUE; SUPPORTED BY KURT THORNTON.**

**ALL IN FAVOR, NONE OPPOSED MOTION PASSED TO APPROVE.**

#### **43 Merwood Drive**

Mr. Glenn Perian stated this is a request to install a new 50 year roofing system to the home.

Mr. Keith Cole, homeowner was present to speak, stated the home was built in 1928 and that they were the third property owner and also had the original drawings of the home. Stated he was not sure what the original roof was, that they put new 3/1 shingles on when they moved there 23 years ago. Noted they were put on the Historic National Register in 1996. He provided a sample of new proposed shingles requesting to be installed, said they would last 50 years. Also want to replace the eve troughs.

Ms. Heather Lane-Fowler stated the roof did not appear to be in that bad of shape, and asked if it was deteriorating.

Mr. Cole stated he has lived there 23 years and have some moss growing on the roof from the trees, and that they want to remove the current roof and replace with the new roofing before it gets any worse and cause damage. Stated the slate looking shingles were very expensive to use.

**MOTION: MADE BY MS. KATHLEEN ERIKSEN TO APPROVE THE APPLICATION FOR NEW ROOF AND EVE TROUGHS SUBMITTED FOR PROPERTY LOCATED AT 43 MERWOOD DRIVE; SUPPORTED BY MS. JAN HATCH.**

**ALL IN FAVOR, NONE OPPOSED MOTION PASSED TO APPROVE.**

#### **162 Oaklawn Avenue**

Mr. Enedino Hernandez was present to seek approval of installing a 4 ft. chain-link fence across the front of his property with a gate across the driveway to protect and keep his small children inside the yard. Stated the neighbors have chain-link fence on both sides of him and wished to tie in with theirs to enclose his yard.

It was asked if the Historic District can determine the type of fence to be used. Mr. Kim Tuck stated sometimes the black coated chain-link is used to make it not as noticeable.

It was noted that the neighbors have galvanized chain-link and that the Historic District does not designate color.

**MOTION: MADE BY LAURIE SULLIVAN TO APPROVE THE INSTALLATION OF A CHAIN-LINK FENCE AS SUBMITTED, FOR PROPERTY LOCATED AT 162 OAKLAWN AVENUE; SUPPORTED BY KURT THORNTON.**

**ALL IN FAVOR, NONE OPPOSED MOTION PASSED TO APPROVE.**

**PUBLIC COMMENTS:** None

**COMMENTS FROM COMMISSION MEMBERS AND STAFF:**

Mr. Kurt Thornton stated it was good to see everyone at the meeting today.

**ADJOURNMENT:**

Meeting was adjourned at 4:25 p.m., all in favor none opposed.

Submitted by: Leona A. Parrish, Administrative Assistant, Planning Department

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